



Community Futures Grenville

Empowering Entrepreneurs

Position Description: We are seeking Volunteer Directors for our Board

Overview of the Corporation

Founded in 1990, Community Futures Grenville is a community-based, not for profit corporation receiving funding from the Federal Economic Development Agency for Southern Ontario (FedDev Ontario) to deliver the Community Futures Program to the Town of Prescott, the Municipality of North Grenville and the Townships of Augusta and Edwardsburgh Cardinal.

Our vision is: A prosperous local economy and vibrant community.

Our mission is: Investing in jobs, businesses, and innovation in our community.

We deliver:

- business loans to local businesses who can benefit from the services of a developmental lender;
- free business advisory services to local businesses;
- community economic development services and programs within Grenville County.

Role

Our Board of Directors is a governance board. Directors define our mission, shape strategy, monitor progress and fulfill the governance responsibilities for the Corporation.

Duties and Responsibilities

- Commit to a three-year term with the option to pursue a second three-year term
- Participate in 6-8 Board of Directors meetings per year (max of 2 in-person);
- Attend the Annual Meeting of the Corporation on September 20, 2024;
- Actively serve on at least one Committee of the Board;
- Review agenda and supporting materials in advance of each Board and Committee meeting;
- Participate in corporate decision making;
- Participate in setting and monitoring the strategic directions and policies of the Corporation;
- Ensure fiscal responsibility;
- Respond expeditiously to emerging and complex issues affecting the Corporation;
- Contribute to the ongoing and positive development of the Corporation's reputation.

Qualifications

Generally, to qualify for consideration, individuals shall be at least 18 years of age *and* have either:

- their principal residence; *or*
- their principal place of business; *or*
- the service area of their business;

within the geographical area serviced by the Corporation.

To ensure the potential for conflicts of interest are minimized, applicants should NOT be:

- a current loan client of Community Futures Grenville;
- a direct family member of a current loan client;
- staff or a political leader in a municipality served by Community Futures Grenville.

Additional legal considerations and qualifications may apply.

Desired Knowledge, Skills and Experience

- One or more of the following core competencies: Finance/Accounting, Board Governance/Legal, Economic Development, Entrepreneurship, Government Relations, Strategic Planning, Community Engagement, or Group Facilitation/Mediation, Cybersecurity;
- Familiarity with one or more of the following sectors: Small Business, Industry, Professions, or Social/Public Services;
- Knowledge of the needs of business and the local economic environment;
- Commitment to Community Futures Grenville's mission and vision;
- Ability to communicate promptly via email, and to participate in virtual meetings;
- Strong interpersonal and communication skills;
- Ability to work well with a diverse group of people;
- Experience serving on a policy/governance Board of Directors is an asset.

Expressions of Interest

To express your interest in this volunteer opportunity, please submit a Volunteer Director Application and your résumé or LinkedIn profile via email to Katie Nolan, Executive Director, Subject Line: Volunteer Board of Directors, at katie@cfgrenville.ca by **4pm on August 11, 2024**.